

| COURSE | EDMONTON | CALGARY | RED DEER | ONLINE |
|--|------------------|-----------------|------------------|--|
| BASIC CONFLICT MANAGEMENT | Feb 11-12 | Jan 28-29 | Mar 5-6 | Feb 24-Mar 10 Apr 22-May 6 |
| BARGAINING BASICS | | | | Feb 3-18 Mar 31-Apr 14 June 2-16 |
| CONTRACT INTERPRETATION | | | | Jan 20-Feb 3 Mar 17-31 May 5-20 |
| DEMOCRACY AT WORK | | | | Jun 9-23 |
| EFFECTIVE JOINT HEALTH & SAFETY COMMITTEES | | | | Jan 20-Feb 10 Mar 17-Apr 7 May 12-Jun 2 Jun 9- 30 |
| FOUNDATIONS FOR UNION STEWARDS | Jun 17-19 | Jun 10-12 | Jun 3-5 | |
| INTRODUCTION TO OHS | Jun 3-4 | Jun 17-18 | Jun 24-25 | Jan 20-Feb 3 Mar 17-31 May 5-20 |
| INTRODUCTION TO WORKERS' HISTORY | | | | Feb 3-18 June 9-23 |
| INTRODUCTION TO YOUR UNION | Feb 19 Jun 11 | Feb 26 Jun 5 | Feb 19 Jun 12 | Jan 20-Feb 3 Mar 17-31 May 5-20 |
| OHS FOR UNION ACTIVISTS | | | | Feb 3-18 June 9-23 |
| RETHINKING POLITICS | Feb 5-6 | Feb 4-5 | Feb 11-12 | |
| WORKPLACE POWER | Mar 4-5 | Mar 5-6 | Mar 25-26 | |

Dates may change or be added. The registration system dates are the most accurate. Version Dec 2025

THE ONLINE REGISTRATION SYSTEM...

You will require your Member ID to first sign up (contact 1-800-232-7284 if you require your number.)

Once signed in you can register in courses, see space availability, your education history and certificates, receive your course documentation, and more.



Register with the QR code

For additional course information and to register you can also visit **AUPE.ORG/TRAINING**

AUPEducation

1* In person courses run from 8:30 am to 4:30 pm. If you have other commitments that conflict with our class times (e.g. childcare, doctor's appointments, etc.), please make arrangements so that you are able to attend the registered course for the entire day(s).

2* For online at-your-own pace courses, you will have between the dates posted to work through the course material and complete any requirements.



EDUCATION SCHEDULE

WINTER/SPRING 2025 IN PERSON & ONLINE

The AUPE Education Program is responsible for developing and delivering education courses to members and officers in support of the role they perform in their union.



BASIC CONFLICT MANAGEMENT

*Online (Work at your own pace) or
In-person (2 day)*

Focus on foundational conflict management skills. Learn effective communication to prevent and address conflicts early. Assess your own conflict management style and explore options for handling conflicts constructively.

Prerequisite: *Introduction to Your Union*

BARGAINING BASICS

Online (Work at your own pace)

Unlock the power of collective bargaining! Discover the history and importance of collective bargaining rights. Learn about the election of Negotiating Teams, securing agreements under Alberta Labour Legislation, and the impact of Essential Services Agreements on negotiations.

Prerequisite: *Introduction to Your Union*

CONTRACT INTERPRETATION

Online (Work at your own pace)

Maximize your collective agreement. Harness the power of your collective agreement to balance workplace power. Learn the seven steps to reading a collective agreement, understand contract language, and explore alternative solutions for worksite issues.

Prerequisite: *Introduction to Your Union*

DEMOCRACY AT WORK

Online (Work at your own pace)

Is democracy possible at work when there is an operational hierarchy? This course will explore how workers have fought for workplace power.

Prerequisite: *Introduction to Your Union*

EFFECTIVE JOINT HEALTH AND SAFETY COMMITTEES (JHSC)

Online (Work at your own pace)

Calling all safety reps and committee co-chairs! Gain practical knowledge and tools for effective JHSC work. Learn about worker rights, hazard inspections, recommendation writing, incident investigations, and more.

Prerequisite: *You are appointed or elected worker representative or co-chairs for a joint health and safety committee.*

FOUNDATIONS FOR UNION STEWARDS

In-person (3 day)

Become a champion of your worksite and assist fellow workers in resolving worksite issues. This course reviews the steward's role, interviewing, workplace action, investigations, grievances, legislation, duty to accommodate and the grievance handling process.

This course includes an online module, three days of in-class training, and a homework assignment to advance to mentoring.

Prerequisite: *Intro to Your Union, Basic Conflict Management, Intro to OHS, Contract Interpretation and must be a Nominated Steward*

INTRODUCTION TO OHS

*Online (Work at your own pace) or
In-person (2 day)*

Introduction to Workplace Health and Safety Explore workplace health and safety, focusing on worker safety rights, historical context, laws, hazard identification, and the internal responsibility system. Learn assessment tools and how to foster a safety culture. Gain access to valuable OHS resources for ongoing learning.

Prerequisite: *Introduction to Your Union*

INTRODUCTION TO WORKERS' HISTORY

Online (Work at your own pace)

Discover why working-class history is crucial and how early trade unions formed. Understand its relevance to your identity today and its integration with activism. Access traditions and knowledge that shape worker struggles and union movements.

Prerequisite: *Introduction to Your Union*

INTRODUCTION TO YOUR UNION

*Online (Work at your own pace) or
In-person (1 day)*

Understanding Your Union: Roles and Responsibilities. Learn how the labour movement fought for our rights and working conditions. Explore AUPE's structure and democratic process. Start your journey with AUPE and discover how to be active in your union.

Prerequisites: *None*

OHS FOR UNION ACTIVISTS

Online (Work at your own pace)

Empowering Workplace Safety. Gain essential skills for joining OHS committees or serving as a worksite representative. Explore safety grievance filing, bargaining for safety, and organizing collective action. Learn to defend vulnerable workers and ensure a safe work environment despite challenges from employers and legislative changes.

Prerequisite: *Introduction to OHS*

RETHINKING POLITICS

In-person (2 day)

Discover how you and your union can wield political influence to create positive changes in your home, workplace, community, and beyond. This course emphasizes non-electoral politics and practical applications of political power.

Prerequisite: *Introduction to Your Union*

WORKPLACE POWER

In-person (2 day)

Tired of "that's not in the contract"? Frustrated with blocked solutions at work? This course equips you to build collective power with coworkers, challenge your employer, and enhance working conditions and quality of life.

Prerequisites: *None*

NON-CORE COURSES - - ALWAYS OPEN

Personal Information Protection Act (PIPA)

Online (Work at your own pace)

EMAC TRAINING

Online (Work at your own pace)

COMPONENT OFFICER TRAINING

Online (Work at your own pace)

**FULL COURSE DESCRIPTION AT
[AUPE.ORG/TRAINING/COURSES](https://aupe.org/training/courses)**

AUPEducation