

COURSE	EDMONTON	CALGARY	RED DEER	ONLINE
	Dates	Dates	Dates	Dates
INTRODUCTION TO YOUR UNION	Sept 19, Oct 8, Dec 3	Sept 19, Oct 10, Dec 3	Sept 12	Sept 9-23, Nov 4-19
INTRODUCTION TO OHS	Nov 26-27 Dec 10-11	Oct 30-31 Dec 10-11	Oct 16-17	Sept 9-23, Nov 4-19
BASIC CONFLICT MANAGEMENT	Nov 14-15	Nov 18-19	Nov 20-21	
OHS FOR UNION ACTIVISTS				Nov 18 -Dec 2
WORKPLACE POWER	Sep 16-17 Nov 5-6	Oct 2-3 Nov 26-27	Oct 8-9	
BARGAINING BASICS				Oct 15-29 Dec 2-16
PICKET CAPTAIN TRAINING	Sept 10 Oct 29	Sept 11 Nov 8	Sept 25 Nov 28	
EFFECTIVE JOINT HEALTH & SAFETY COMMITTEES				Oct 1-15
RETHINKING POLITICS	Nov 19-20	Nov 13-14	Dec 4-5	
INTRODUCTION TO WORKERS' HISTORY				Oct 15-29
FOUNDATIONS FOR UNION STEWARDS	Dec 17-19	Dec 17-19		
CONTRACT INTERPRETATION				Oct 1-15 Dec 2-16

Dates may change or be added. The registration system dates are the most accurate. Version July 2024

THE ONLINE REGISTRATION SYSTEM...

You will require your Member ID to first sign up (contact 1-800-232-7284 if you require your number.)

Once signed in you can register in courses, see space availability, your education history and certificates, receive your course documentation, and more.



Register with the QR code

For additional course information and to register you can also visit

AUPE.ORG/TRAINING

AUPEducation

1* In person courses run from 8:30 am to 4:30 pm. If you have other commitments that conflict with our class times (e.g. childcare, doctor's appointments, etc.), please make arrangements so that you are able to attend the registered course for the entire day(s).

2* For online at-your-own pace courses, you will have between the dates posted to work through the course material and complete any requirements.



CORE COURSES



EDUCATION SCHEDULE

FALL 2024 IN PERSON & ONLINE

The AUPE Education Program is responsible for developing and delivering education courses to members and officers in support of the role they perform in their union.



INTRODUCTION TO YOUR UNION

Online (Work at your own pace) or In-person (1 day)

Understanding Your Union: Roles and Responsibilities
Learn how the labour movement fought for our rights and working conditions. Explore AUPE's structure and democratic process. Start your journey with AUPE and discover how to be active in your union.

Prerequisites: None

INTRODUCTION TO OHS

Online (Work at your own pace) or In-person (2 day)

Introduction to Workplace Health and Safety
Explore workplace health and safety, focusing on worker safety rights, historical context, laws, hazard identification, and the internal responsibility system. Learn assessment tools and how to foster a safety culture. Gain access to valuable OHS resources for ongoing learning.

Prerequisite: Introduction to Your Union

BASIC CONFLICT MANAGEMENT

In-person (2 day)

Focus on foundational conflict management skills. Learn effective communication to prevent and address conflicts early. Assess your own conflict management style and explore options for handling conflicts constructively. Please note, this course does not address individual conflict scenarios.

Prerequisite: Introduction to Your Union

OHS FOR UNION ACTIVISTS

Online (Work at your own pace)

OHS for Union Activists: Empowering Workplace Safety
Gain essential skills for joining OHS committees or serving as a worksite representative. Explore safety grievance filing, bargaining for safety, and organizing collective action. Learn to defend vulnerable workers and ensure a safe work environment despite challenges from employers and legislative changes.

Prerequisite: Introduction to OHS

WORKPLACE POWER

In-person (2 day)

Tired of "that's not in the contract"? Frustrated with blocked solutions at work? This course equips you to build collective power with coworkers, challenge your employer, and enhance working conditions and quality of life.

Prerequisites: None

BARGAINING BASICS

Online (Work at your own pace)

Unlock the power of collective bargaining!
Discover the history and importance of collective bargaining rights. Learn about the election of Negotiating Teams, securing agreements under Alberta Labour Legislation, and the impact of essential services agreements on negotiations.

Prerequisite: Introduction to Your Union

PICKET CAPTAIN TRAINING

In-person (1 day)

Empowering Worksites. Equip yourself to lead during strikes or lockouts. Learn about strike preparation, picket line management, and strategies for success. Empower fellow members to shift power from bosses to workers.

Prerequisite: None

EFFECTIVE JOINT HEALTH AND SAFETY COMMITTEES (JHSC)

Online (Work at your own pace)

Calling all safety reps and committee co-chairs! Gain practical knowledge and tools for effective JHSC work. Learn about worker rights, hazard inspections, recommendation writing, incident investigations, and more.

Prerequisite: You are appointed or elected worker representative or co-chairs for a joint health and safety committee.

RETHINKING POLITICS

In-person (2 day)

Discover how you and your union can wield political influence to create positive changes in your home, workplace, community, and beyond. This course emphasizes non-electoral politics and practical applications of political power.

Prerequisite: Introduction to Your Union

INTRODUCTION TO WORKERS' HISTORY

Online (Work at your own pace)

Discover why working-class history is crucial and how early trade unions formed. Understand its relevance to your identity today and its integration with activism. Access traditions and knowledge that shape worker struggles and union movements.

Prerequisite: Introduction to Your Union

FOUNDATIONS FOR UNION STEWARDS

In-person (3 day)

Become a champion of your worksite and assist fellow workers in resolving worksite issues. This course reviews the steward's role, interviewing, workplace action, investigations, grievances, legislation, duty to accommodate and the grievance handling process.

This course includes an online module, three days of in-class training, and a homework assignment to advance to mentoring.

Prerequisite: Intro to Your Union, Basic Conflict Management, Intro to OHS, Contract Interpretation and must be a Nominated Steward

CONTRACT INTERPRETATION

Online (Work at your own pace)

Maximize your collective agreement. Harness the power of your collective agreement to balance workplace power. Learn the seven steps to reading a collective agreement, understand contract language, and explore alternative solutions for worksite issues.

Prerequisite: Introduction to Your Union

NON-CORE COURSES - - ALWAYS OPEN

Personal Information Protection Act (PIPA)

Online (Work at your own pace)

Learn essential measures to safeguard personal information under the Alberta Personal Information Protection Act (PIPA). Topics include physical, technological, and administrative security, breach procedures, and information use guidelines. Ensure compliance with PIPA regulations and understand the consequences. Mandatory for AUPE members handling personal information.

Prerequisite: None

EMAC TRAINING

Online (Work at your own pace)

Build effective labour-management committees. Explore the importance of joint bodies like Labour-Management Committees in addressing workplace issues. Learn to establish or revitalize committees, create agendas, and conduct productive meetings. Enhance your skills in representing members' interests and keeping them informed.

Prerequisite: None

COMPONENT OFFICER TRAINING

Online (Work at your own pace)

Equip you, as a component officer, with essential skills and knowledge for effective leadership. This online course covers officer responsibilities, communication strategies, and member support. This course complements in-person workshops offered by AUPE.

Prerequisite: None

FULL COURSE DESCRIPTION AT
[AUPE.ORG/TRAINING/COURSES](https://aupe.org/training/courses)

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