

PART-TIME STUDENTS

ALBERTA UNION OF PROVINCIAL EMPLOYEES EDUCATION ASSISTANCE



AUPE maintains a Members' Education Assistance Fund, which is the responsibility of the Education sub-committee of the Members' Benefits Committee. The sub-committee determines the amount of bursary money that will be awarded each year based on the interest generated by the capital in the fund.

Criteria:

- **Incomplete applications will be disqualified.**
- Program of study – identify program, length of program.
- Confirmation of acceptance **MUST be attached.**
- Must be attending **part-time studies** as defined by Institution.
- Bursaries will be considered for accredited educational institutions only.
- Members are eligible up to four (4) successful applications lifetime.
- Payments will be sent directly to the educational institutions.
- Students attending full time studies taking spring and summer courses do not qualify for Part-Time bursaries.
- 1st time applicants may be given preference.
- Courses ending prior to the deadline for each term will not be accepted.

Notes:

- Application forms are available on the AUPE website.
- **Social Insurance Number must be provided** (for tax purposes).
- All applicants will be advised in writing of the results.
- Please **DO NOT phone** AUPE to request the sub-committee's decision on your Bursary application.
- AUPE will not provide funds for any expenses related to this program other than tuition.

DEADLINE FOR APPLICATION: The completed application will be accepted until Friday, July 15, 2022 for studies commencing after the submission deadline. **Please scan and email applications to scholarships@aupe.org or fax them to 780-930-3344.**

Eligibility:

- Members of AUPE with one year of service at the date of application.
- Must be an accredited course that could be used towards a degree, diploma or certificate program.
- Consideration will be made for a past Member who enrolls part-time in an educational institution within the first twelve (12) months of job elimination through layoff or abolishment.

BURSARY:

Administered through the Members' Benefits Education Sub-Committee

Bursary Amount: \$500.00

Priority will be given to students who are attending their first year of studies.

PLEASE PRINT: An incomplete form will be disqualified. All sections MUST BE completed and signed by student/member. Please use blue or black ink only.

PERSONAL DATA	Applicant's Surname		Given Name and Initials		Social Insurance No.				Date of Birth (DD/MM/YYYY)				
	Address					City/Town				Postal Code			
	Cell Phone No.		Home Phone No.		Email								
	Are you an AUPE Member? <input type="checkbox"/> Yes <input type="checkbox"/> No						Have you received an AUPE Education Bursary before? <input type="checkbox"/> Yes <input type="checkbox"/> No		Year(s) <input type="text"/>				
	Will you receive any other educational funding? <input type="checkbox"/> Yes <input type="checkbox"/> No (ie. Bursaries, Employer Tuition Supported, Scholarship)					Amount <input type="text"/>							
	Occupation				<input type="checkbox"/> FT <input type="checkbox"/> Casual <input type="checkbox"/> PT <input type="checkbox"/> FTE		Employer						
	Location				AUPE Member No.		Local/Chapter			Date of Membership (DD/MM/YYYY)			

In accordance with CRA regulations, assistance provided to applicant (in excess of \$500) is deemed a taxable benefit and AUPE is required to issue a T4a.

APPLICANT'S EDUCATION	Period of study for which assistance is being requested:		From:		To:					
	Institution					*Program and Length of Program				
	Location			No. of Years Completed of Current Program			Student ID No.			
	Post Secondary Education Achieved						Dates			

***Attach confirmation of acceptance including class schedule**

Application No. (office use only)

3	<p>Tell us about yourself</p> <p>Provide in two or more paragraphs your financial need, special circumstances, career goals and any information relevant to your application that may assist the committee. Your written comments are very important to the evaluation of your application.</p>

3 Tell us about yourself *continued*

CHECKLIST

(Note: If any items are missing your application will NOT be considered)

- Use the current year's AUPE application form
- Section 4 completed
- Attach copy of confirmation of course registration
- Signature of applicant member
- Submit your completed application with supporting documents no later than the Friday, July 15, 2022

I certify the above information to be true and complete.

Signature of Applicant

Date

Attention: Members' Education Assistance Program

The Alberta Union of Provincial Employees
10025 - 182 ST NW, Edmonton, AB T5S 0P7

Fax : 780-930-3344 • email: scholarships@aupe.org

**Applications will be accepted
until Friday, July 15, 2022**

Disclaimer for Collection, Use and disclosure of Personal Information: Personal Information may be collected, used and/or disclosed during any or all steps of the review process for the sole purpose of reviewing your application. AUPE will not use any personal information which has been collected for any other purpose than that associated with fulfilling our responsibilities as the Education Sub-Committee of the Members' Benefits Committee, nor disclose it to any party outside the committee without your expressed written consent, unless required by law.